

Springfield Armory National Historic Site

PUBLIC USE COUNTING AND REPORTING INSTRUCTIONS

Following are detailed instructions for collecting and reporting data to be entered on Form 10-157, Revised, Monthly Public Use Report by Springfield Armory National Historic Site. These instructions are effective the date of issuance and will continue in effect unless changed by amendment or by memorandum from the Public Use Statistics Program Center to the superintendent approving a requested change.

Each item below describes the procedures to be followed in collecting public use data and summarizing the various elements of those data for entry on the corresponding line on the 10-157, Monthly Public Use Report.

Recreation Visits

1. The number of visitors entering the Armory.
2. The number of visitors entering the Armory is multiplied by ten percent to estimate the number of visitors to the site that do not enter the Armory.

Recreation Visitor Hours

The number of recreation visitors is multiplied by two hours.